

St Gregory's Catholic Primary School
Parent Teachers Association
 AGM Meeting Minutes – 13/09/2017



Meeting Minutes – 13/09/2017
PTA Contact Details: emilydearden@gmail.com

Committee and Attendees

Co-Chairs: Amanda Martina / Claire Taylor / Michelle Malone

Secretary: Emily O'Meara

Class Rep Co-ordinators: Amanda Robertson / Enggy Milan / Caroline Devlin / Gemma Outten

Treasurer: Sarah Thompson-Oakley

Raffle Team: Lisa Lyons / Abi Taylor / Tracy Holland

Sponsorship Co-ordinator: Mary Lazarides

Buyers: Karina Filipiak / Gabrielle Fernandes / Kamilla Jankowska / Lena El Gharib

Art Supervisor: Melanie Starkey

Attendees:

Amanda Martina; Amanda Robertson Anita Thomas; Anna Jeremicz-Glover; Anna Sobania; Anne Zawisza; Aoife Fryatt; Barbara Noya; Carmelina Kulasingam; Caroline Devlin; Catherine Nikolachkova; Chantain Thomas; Claire Taylor; Claire Williamson; Clare Walsh; Emilie Yaworska; Emily O'Meara; Enggy Millan; Gabrielle Fernandes; Gemma Outten; Heather Chapman; Isil maszczyk; Jess Borthwick; Laura Cassidy; Lisa Zago; Liz Johnson; Magdalena Szklarczyk; Margaret Kolanowska; Maria Barbosa; Marta Siekierka; Maxina Studnik; Melanie Starkey; Michelle Connolly; Michelle Malone; Mirka Nosicka; Monica Bryce; Natalie McKenna; Nicola Wiles; Paula Whyte; Releta Pearce; Roberta Boodoosingh; Sarah Thompson-Oakley; Tracy Holland; Una Whybrew;

Agenda

1. Welcome & Opening Prayer
2. Apologies
3. Sign off Last Year's Minutes
4. Treasurer's Financial Report
5. Chairs' Report
6. Elect New Officers into Honorary Positions
7. Vote in New Committee
8. Questions
9. Close

Discussions / Decisions

No.	Description
1.	<u>Welcome & Opening Prayer</u> Mrs Kolanowska welcomed everyone and opened the AGM with a prayer.
2.	<u>Apologies</u> Alison Rickwood; Anisha Wijeyesekera; Asra Sayeed; Charlotte Keenan; Debbi Cadogan; Faten Kharrat; Giovanna Olivieri; Isabelle Lecat; Jane Foy; Jessica Hynes; Julia Dobbin; Justine Sullivan; Kulka; Kathryn Powell; Lisa Lyons; Lorna Garvie; Luigi Cuttica; Margaret Cabourne Smith; Magda Lyons; Marian Kenny; Nicky Cadzow; Nimo Hassan Richmond; Riccardo Brenna; Sean Cadogan;
3.	<u>Minutes of the previous meeting</u> Signed last year's AGM minutes off.
4.	<u>Treasurer's Report and accounts</u> Sarah Thompson-Oakley presented the accounts for the year ended 31.08.17 (for further details see attached Treasurer's Report Sep13Aug17).

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Discussions / Decisions

No.	Description
5.	<p><u>Introduction of existing PTA committee members and Co-Chair's Report</u></p> <p>Claire Taylor, Amanda Martina and Michelle Malone declared that they would be standing down at this meeting. Sarah Thompson-Oakley will be standing down as Treasurer and Emily O'Meara intends to re-stand as Secretary.</p> <p>Claire Taylor spoke about her role as Co-Chair and enjoyed seeing how everyone has come together over the last three years and everyone's children enjoyed the events that took place (approximately 25 events over the three years). More communities, within the school, are now involved with the PTA and more parents are involved.</p> <p>Amanda Martina thanked those parents that have volunteered and especially Sarah Thompson-Oakley for being the PTA Treasurer for the past four years and Amanda Robertson who is also standing down as Class Rep Co-ordinator. They were both presented with flowers. Miss Powell and Mr Ross were also thanked for supporting the Co-Chairs.</p> <p>Michelle Malone thanked all the other outgoing committee members. Sarah introduced those standing for the Co-Chair position: Enggy Millan, Monica Bryce, Gemma Outten and Chantain Thomas.</p>
6.	<p><u>Elect New Officers into Honorary Positions and Vote in New Committee</u></p> <p>Sarah Thompson-Oakley discussed the process of the election of new officers to the Committee.</p> <p>Chair: Amanda Martina, Claire Taylor and Michelle Malone standing down at Co-Chairs. Enggy Millan, Monica Bryce, Gemma Outten and Chantain Thomas unanimously elected as Co-Chairs.</p> <p>Treasurer: Sarah Thompson-Oakley standing down as Treasurer. Tracy Holland and Aoife Fryatt unanimously elected as Co-Treasurers.</p> <p>Secretary: Emily O'Meara unanimously re-elected.</p> <p>Caroline Devlin will be continuing a Class Rep-Coordinator. More people are required to support this role. Melanie Starkey will be continuing as Art Supervisor. Lisa Lyons will be continuing to lead the Raffle Team and more people are required to support this role. Kathryn Powell will continue as Teacher's Rep with Mrs Kolanowska.</p> <p>Since the new Co-Chairs may wish to slightly change the structure of the positions, the other committee roles will be discussed and allocated at the next PTA Committee meeting. Those who are interested in a role at the PTA should get in touch with one of the officers above.</p>
7.	<p><u>Vote on Annual Donations to the School, Vote on Urgent Funding Request</u></p> <p>Are the PTA in agreement to continue to fund the entertainment for the children's Christmas Parties, allowing a budget of up to £700.00? - Unanimously agreed</p> <p>Are the PTA in agreement to contribute £50 per class (22 classes therefore up to £1,100.00) to fund a Class Christmas Present as in previous years? - Unanimously agreed (Note: for consistency across the classes, this is for a class present and not for individual presents)</p> <p>Are the PTA in agreement to fund the Year 6 Leaver's Party up to the sum of £450? - Unanimously agreed</p>
8	<p><u>Questions</u></p> <p>There were no questions raised.</p>

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AOB

No.	Description
1.	Next meeting is Thursday 12 th October, 8pm in the Abbey Coffee lounge.
2.	New Parents' Picnic will be taking place on 3pm, Saturday 23 rd September in the school grounds
3.	Parents will be running the Ealing Half Marathon on Sunday 24 th September. To donate: https://www.everyclick.com/stgregoryshalfmarathon
4.	The children will be drawing their portraits for the School Calendar in their classrooms this year w/b 18 th September. If anyone is able to help with sticking them to the month backdrops (possibly w/b 25 th September), please get in touch with Emily O'Meara emilydearden@gmail.com
5.	Provisional date of Christmas Bonanza is Saturday 2 nd December.